

1	UNITED STATES DISTRICT COURT	
2	DISTRICT OF NEVADA	
3	JOEL MONCIBAZ	Case No. 3:23-cv-00619-MMD-CSD
4		ORDER
5	v.	
6	STATE OF NEVADA, et al.,	
7		Defendants
8		

9 On December 5, 2023, pro se plaintiff Joel Moncibaz, an inmate in the custody of
 10 the Nevada Department of Corrections, submitted a complaint under 42 U.S.C. § 1983.
 11 (ECF No. 1-1). Plaintiff has neither paid the full \$405 filing fee for this matter nor filed an
 12 application to proceed *in forma pauperis*. (See ECF No. 1).

13 **I. DISCUSSION**

14 The United States District Court for the District of Nevada must collect filing fees
 15 from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights
 16 action is \$405, which includes the \$350 filing fee and the \$55 administrative fee. See 28
 17 U.S.C. § 1914(b). “Any person who is unable to prepay the fees in a civil case may apply
 18 to the court for leave to proceed *in forma pauperis*.” Nev. Loc. R. Prac. LSR 1-1. For an
 19 inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the
 20 following documents to the Court: (1) a completed **Application to Proceed *in Forma***
 21 **Pauperis for Inmate**, which is pages 1–3 of the Court’s approved form, that is properly
 22 signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is
 23 page 4 of the Court’s approved form, that is properly signed by both the inmate and a
 24 prison or jail official; and (3) a copy of the **inmate’s prison or jail trust fund account**
 25 **statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev.
 26 Loc. R. Prac. LSR 1-2. *In forma pauperis* status does not relieve an inmate of his or her
 27 obligation to pay the filing fee, it just means that the inmate can pay the fee in installments.
 28 See 28 U.S.C. § 1915(b).

1 As explained above, Plaintiff has neither paid the full filing fee nor applied to
2 proceed *in forma pauperis*. The Court gives Plaintiff **until February 9, 2024**, to either pay
3 the filing fee or submit an application to proceed *in forma pauperis*.

4 **II. CONCLUSION**

5 It is therefore ordered that Plaintiff has **until February 9, 2024**, to either pay the
6 full \$405 filing fee or file a fully complete application to proceed *in forma pauperis* with all
7 three required documents: (1) a completed application with the inmate's two signatures
8 on page 3, (2) a completed financial certificate that is signed both by the inmate and the
9 prison or jail official, and (3) a copy of the inmate's trust fund account statement for the
10 previous six-month period.

11 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if
12 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff
13 to refile the case with the Court, under a new case number, when Plaintiff can file a
14 complete application to proceed *in forma pauperis* or pay the required filing fee.

15 The Clerk of the Court is directed to send Plaintiff Joel Moncibaz the approved
16 form application to proceed *in forma pauperis* for an inmate and instructions for the same
17 and retain the complaint (ECF No. 1-1) but not file it at this time.

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19 DATED THIS 11th day of December 2023.



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UNITED STATES MAGISTRATE JUDGE

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